

*※This English version is a courtesy translation.
Only the Japanese version is final.*

2022 Academic Year

Student Handbook for the Graduate School of Medicine

Graduate School of Medicine
The University of Tokyo

1. Work Done by the Graduate Student Affairs Section (大学院担当)

The work of the Graduate Student Affairs Section

- (1) Principal office work
 - (1) About student registration, grades, and class enrollment
 - (2) Issuing of certificates
 - (3) About changeover procedures
 - (4) About welfare (scholarships, housing, etc.)
 - (5) About the entrance exam for the Graduate School of Medicine

The Graduate School Office of the Institute of Medical Science (医科学研究所大学院事務室) also carries out some of the above work for graduate students who are carrying out research at the IMSUT.

Contact numbers: Graduate School Office, Institute of Medical Science
03-6409-2045 (ext. 72045)

- (2) Office hours
Weekdays 9:00 AM to 5:00 PM (also open at lunchtime)
However, please note that the office will be shut for (1) to (4) below. In particular, breaks to prepare for the university entrance exams will vary in length depending on the date of the examinations. Details will be posted later, so please keep checking.
[Days Closed]
 - (1) Weekends, public holidays, and over the New Year period (as a rule, from December 28th to January 4th)
 - (2) The afternoon of the day before (Friday) the National Center Test for University Admissions are held (to give time to prepare for the Center Test)
 - (3) From the afternoon of the day before (or the day that comes before) the University of Tokyo Entrance Examinations until the entrance exams end (February 27th: interview exam)
 - (4) From the afternoon before (or the day counted as coming before) the entrance examinations (written and oral examinations) for each of the Graduate School of Medicine programs (Master's, Doctorate, Doctoral Program of Medicine) to the end of the entrance examinations.
- (3) Location
1F, Faculty of Medicine Bldg. No.2 (Main Building), at the left rear when facing the main entrance
Ph.: 03-5841-3309 Fax: 03-5841-3645

Noticeboards and website

- (1) Information relating to research activities, credits, and messages for students will generally be posted on our website 'Message to International Students (<http://www.m.u-tokyo.ac.jp/english/daigakuin/index.html>)', UTAS and the Hongo Campus noticeboards.
- (2) Graduate students carrying out research at the IMSUT will be contacted by the Graduate School Office, but should contact the Graduate Student Affairs Section for details.

2. Procedures and other matters

Student ID

- (1) Your Student ID not only serves as proof that you are a student at the University of Tokyo, but is used for the automatic issuing of certificates and as your library card, so please keep it with you whenever you come to the university and take care you do not damage or lose it (charged ¥2,000 for reissue) .
- (2) Please come to the Graduate Student Affairs Section each April. After your Student ID has been validated (checked) you will be issued with the Graduate School Handbook and as well as other important documents.
- (3) A student commuter pass issuance card (SCPIC) is valid for one year from April to March. To purchase a student discount commuter pass, both a student ID and the SCPIC would be required to show at a station. To renew the commuter pass, most of railway companies would not request you to show the SCPIC though, if they do, a new one would be available at Graduate Student Affairs Section in April.

Types of certificates (such as Student Discount Certificates)

You will need your Student ID for the issuing of certificates, applying for them, and picking them up. If a proxy is to pick it up, then you will also need a letter of attorney from the person applying for the certificate and personal identification for the proxy.)

Types of certificates			Notes:
Certificate of Enrollment	Japanese / English	●	
Certificate of Expected Graduation	Japanese / English	●	Can be issued from the final year at the University
Academic transcripts	Japanese	●	
	English	●	
Student Discount Certificate	Japanese	●	
Other certificates not listed above	Japanese	⊙	Takes about three days (not including weekends and public holidays)
	English	⊙	Takes about one week (not including weekends and public holidays)

●: Issued instantly at the automatic certificate issuing machine ⊙: Issued at the office

[About issuing certificates at the automatic dispensers]

Location: 1F, Faculty of Medicine Bldg. No.2 (Main Building)

Operating hours: Weekdays, 9 AM to 5 PM

How to use: Touch the panel on the automatic dispenser, swipe your ID and enter your PIN.

[About issuing certificates at the Graduate Student Affairs Section]

- You will need your Student ID to apply for certificates and to pick them up.
- If the application is made by a proxy, or a proxy is to pick it up, then you will also need a letter of attorney from the person applying for the certificate and personal identification for the proxy.
- If you wish the completed certificate to be posted to you, please bring enough stamps and an envelope for the return postage.
- There is no fee charged for issuing certificates, so please apply for the minimum that you need.
- It will take about three days (not including weekends and public holidays) from the application to issue Japanese certificates, and about one week (not including weekends and public holidays) to issue English certificates. There are a lot of applications around the new year period and the ends of the semesters, and certificate issue will take longer than usual, so please apply for them in advance.

List of procedures and required documents for student registration

* For procedures relating to course registration and program completion, see "5. Completion of the Program"

* Approval from one's academic supervisor and the head of the department is mandatory before submission. It would take a certain amount of time to obtain approval from them. Please consult your professor to register your course.* For those who are planning to go abroad, please consult the Graduate Student Affairs Section in advance since the process is subject to change due to the COVID-19.

※About the seal for documents of approval, we need you to complete this form and get the seal of your supervisor and head of your department. If it is difficult to get the seal directly, please approve it by e-mail, print it out and submit it together as a substitute for the seal.

Please ask your supervisor for contact information or contact your laboratory.

※School registration related form

Please download from the Graduate School of Medicine website (<https://www.m.u-tokyo.ac.jp/daigakuin/index.html>).

※Please contact us individually for information on overseas travel, regardless of whether you are traveling privately or for research.

Where to pick up documents: ◎ Graduate Student Affairs Section ★ Your lab, etc.

Items	Document	Application period	Notes:
Notice of change of address, change of contact person or contact email address	n/a (make the changes on UTAS by yourself)	When changed	For reasons that include the inability of the Graduate Student Affairs Section to contact you in an emergency, this will cause extremely serious problems, so make sure you do not forget it. Please make sure that you register the latest information on UTAS.
Notice of change of name	Change of Name Form ◎	When you change your name This cannot be accepted after you graduate or withdraw from the University	If you wish to use your former registered name on your diploma or certificates, please inform us when you submit the Change of Name Form.
Notice of change of nationality	Change of Nationality Form◎ or Residence Certificate	When changed	
Assignment of research guidance (within the University)	Application for Assignment of Research Guidance Within the University ◎	Two months prior	When conducting research under a faculty member from another division or graduate school
Assignment of research guidance (outside the university)	Application for Assignment of Research Guidance Outside the University ◎	Two months prior Please check the procedure deadline of the host facility carefully.	When conducting research in other universities or facilities such as research institutes Master's: Max of one year Doctorate: One year plus extension of one year (max of two years) No longer will be accepted. Please consult with your

			supervisor or the host laboratory.
When going overseas for academic research while still enrolled at the University (two or more months)	Application for Overseas Travel ◎★	Two months prior	For periods longer than two months, you will need to get the approval of the Chairman of the School Committee ahead of time. The Overseas Travel Notice must be submitted as it is important for the University to know how to contact you to ascertain your safety and location in the event of terrorism or an accident at your destination. ※Due to the current situation, please consult your supervisor well before you go to overseas.
	Notice of Return to Japan ◎★	Soon after returning to Japan	
Overseas research, training, visits, participation in academic conferences, travel, visiting family, etc. (not more than two months)	Notice of Overseas Travel ◎★	Before travel	Max of one year You can get max of 10 credits (during Master's and Doctorate) at a university that has a partnership agreement with the University of Tokyo. It is not included in the completion requirements of our graduate school. If you conduct research at an overseas university or research institution, you will need to go through the procedures for the assignment of research guidance (outside the University).
	Notice of Return ◎★	Soon after returning to Japan	
Overseas study	Application for Permission for Overseas Study ◎	One month before the overseas study	
Change of division (April only)	Division Change Application ◎	February	When there are spaces available in the division, and only at the start of the academic year, you may be allowed to change divisions within the same program.
Change of research supervisor (April, October)	Application for Change of Research Supervisor ◎	Summer semester: February Winter semester: August	As it is a requirement for graduation that you take two years of your research supervisor's seminars / lab lessons, you may not change your research supervisor in your final year (save for when the research supervisor is relocated).
Leave of absence (two or more months)	Application for Leave of Absence ◎ *Depending on the reason for leave of absence, documents, such as the reason, and a doctor's	One month before the leave of absence *For each application, the period that can be approved for leave of absence is a max of one year. If you are absent	You may take leaves of absence for reasons that the University of Tokyo finds appropriate, such as economic reasons, illness, birth or child-rearing, nursing, or study overseas. If you wish to apply for a leave of absence, please consult the Graduate Student Affairs Section, Faculty of

	examination note, may be required	for more than one year, you will need to reapply the next academic year.	Medicine, beforehand. Masters, Professional degrees: Max of two years Doctorate: Max of three years Doctorate in Medicine: Max of four years
Return to the University	Application for Reinstatement ☉	One month before the return to the University	If the reason for the approved leave of absence no longer applies during the period of leave, or you wish to return to research activities before your periods of the leave of absence permitted.
Student ID reissue	Request for Re-issue of Student Identification Card	When you need it	If the validity period is changed due to a leave of absence, etc., please apply to the graduate school staff before the expiration date of your current student ID card. The end of the fiscal year may be delayed, so please apply with plenty of time. Change period: Free Lost / magnetic defect: Charged (2000 yen transfer required)
Withdrawal	Application for Withdrawal ☉	One month before the withdrawal	If you wish to withdraw from the University for any reason, please consult the Graduate Student Affairs Section beforehand. Please note that your application for withdrawal will be rejected if you have not paid the school fees.
Withdrawal from the Doctoral Program (Withdrawal with credits gained)	Application for Withdrawal from the Doctoral Program ☉	February (For those who enroll in September : July)	Those who have been enrolled in the program for the required number of years to finish the program and who have gained the necessary credits and who wish to withdraw from the University for job-seeking or other reasons without submitting a dissertation or having it examined
Extension of period of enrollment for the Doctoral program	Notice of Extension of Period of Enrollment for the Doctoral Program ☉	February (For those who enroll in September : July)	Those who have been enrolled in the program the required number of years to finish the program, and have not yet gained the required number of credits or have not yet completed / submitted their dissertation and require more research time Once you apply, it will be extended for one year, and you can apply up to twice. If you get a PhD degree on the way, you will be completed at

			that point.
Registry Extension System	Application for Registry Extension System / study plan	Two months prior	This allows students to create study plans that exceed the standard enrollment period. Please prepare the study plan after consulting with your supervisor. The calculation of tuition fees is different from normal. Please inquire at the Graduate Student Affairs Section.
Those who have Employment (Full-time job only) during enrollment	Consent form (format optional) from their employer to the effect that they will remain committed to their studies while enrolled	When completing admission procedures	Those who wish to maintain their employment at a government office, school, hospital, or private company during enrollment are required to submit following consent form (format optional) from their employer when completing the admission procedures. <Doctoral program in Medicine, Master's Program in Medicine> A document specified that your manager consenting to the fact that you will be committed to your studies while enrolled. <Programs other than Doctoral or Master's program in Medicine> A document specified that your manager consenting to the fact that you will enter our school maintaining the employment.

Gakkensai (Disaster and Accident Insurance for Students)

The Disaster and Accident Insurance for Students (hereafter, "Gakkensai") is a national assistance system for students at university who suffer from a disaster or accident in the course of their research. It provides payments for injuries and has low premiums, and is aimed at enhancing university life and research as well as the educational activities of students, including extra-curricular activities.

The University requires all enrolled students to join this scheme to enhance student welfare at the University. The University will pay the premiums. (For details, please see the pamphlet you were given when you entered the University (it can also be picked up from the Graduate Student Affairs Section).) See URL for details. (https://www.u-tokyo.ac.jp/ja/students/info-services/h06_04.html)

If you need an Insurance certificate, please complete APPLICATION FOR CERTIFICATE and submit it to the Graduate Student Affairs Section .

Insurance coverage	This insurance covers the following: injuries, permanent disabilities, or death due to unexpected accidents (1) during normal classes, (2) during school activities, (3) during times spent within University facilities, (4) during extra-curricular activities (while carrying out activities managed by a student organization approved by the university. However, this shall only apply to extra-
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	curricular activities for which the application form has been submitted to the University), (5) during commuting or while moving between University facilities. Almost all injuries and accidents are covered, not only during class and University events, but during all education and research-related activities, including breaks inside University facilities and extra-curricular activities.
How to apply for payout	<p>After contacting the Graduate School Affairs Section, please send an accident notification to the Tokio Marine & Nichido School Insurance Corner from the following Web page. (Http://www.jees.or.jp/gakkensai/inform.htm)</p> <p>Please send the accident notification to the insurance company (Tokyo Marine & Nichido's Damage Service Division) within 30 days of the injury. Please note that you may not be eligible for insurance payment after this. Insurance invoices are available at the graduate school counter.</p> <p>Please prepare an "insurance claim" after it has healed and mail it to the insurance company (Tokyo Marine & Nichido's Damage Service Division). [Contact for inquiries regarding accident notification / insurance claim document sending] Tokyo Marine & Nichido Fire Insurance Co., Ltd. Phone: 0120-868-066 / 03-5223-3257</p>

Note: There are also voluntary insurance which you must pay the premiums in Japan;
/ Gakkensai Additional Liability Insurance (学研災付帯賠償責任保険) insures students against injuries or damage to other persons or property whereas
/ Gakkensai Comprehensive Personal Liability and Accident Insurance for Students (学研災付帯学生生活総合保険) insures students against medical expense or infectious diseases prevention (only for medical students). You may be required to take voluntary insurance by the internship or research guidance consignment. For application, please contact the Graduate Student Affairs Section.

Tuition fee payment, exemption, and application for deferred payment
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Items	Amount / Remittance Period / Method, etc.
Tuition fees	Master's program / Professional degree programs: 267,900 yen per semester (535,800 annually) Doctorate / Doctoral Program in Medicine: 260,400 yen per semester (520,800 annually)
Remittance period	Summer semester (Apr - Sep): May 27 Winter semester (Oct - Mar): November 27 ☆ In principle, the 27th of each month, the next business day for weekends and holidays
How to remit	Bank transfer - The fees will be automatically transferred from the account registered. The University will introduce the online registration for your bank account. The procedure will be posted on the University of Tokyo website. New students should register by April 28. https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_01.html - Please ensure that there is enough money in your account by the day before the transfer date to cover the University fees.

If economic or other reasons make it difficult to pay the fees, and your scholastic performance has been excellent, then after selection you may be granted a full or partial waiver or a deferment of the fees.

**Even if you apply waiver for fees, all students need to register your bank account.

Payment will be postponed until the exemption application result is obtained, but since the deadline from the announcement of the result to payment is short, please be sure to complete the account registration. (Only for those who have an account in Japan)

Please log in to UTAS to check the exemption application results.

Waiver application	Summer semester, 2022AY	Winter semester, 2022AY
Application period	February to April 7 (Thursday)	Mid September to Early October
Where distributed	Administration Scholarship Welfare Group Team https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02.html	
Where to apply Inquiries	Administration Scholarship Welfare Group Team Mail : syougaku.adm@gs.mail.u-tokyo.ac.jp *When making inquiries by e-mail, please include your name and student ID number (if you are a current student) in the text.	

Measures taken when the school fees are not paid
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Please refer to "Guidelines for those who have not paid the tuition fee at the University of Tokyo. (March 17, 2005, The University of Tokyo Rule No. 343)".

Measures for those who have not paid the University fees in the Graduate School of Medicine	
Stopping of certificate issue	Certificates such as Enrollment Certificates, Academic Transcripts, and Student Discount Certificates will no longer be issued until payment of the university fees is confirmed.
Rescission of Grant of Degree	You will not be permitted to graduate if you have not paid the university fees. This is a very harsh measure, so make sure that you never have to be subject to it.
Expulsion	those who have not paid the university fees will not be permitted to graduate, so when payment is not possible, the Dean of the Graduate School will order the student to withdraw. This too is a harsh measure, so make sure it does not happen. Please note that even while you are enrolled, if you are not able to pay the university fees for that year, you will be ordered to withdraw by the Dean. However, if there are exceptional circumstances, the

	student and the research supervisor may apply and be granted a one year deferment of expulsion after deliberation by the Graduate School Committee.
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3. Procedures and other matters for international students

The International Students' Handbook

The University of Tokyo distributes a handbook for international students to assist them in having an enjoyable time as a student at the University. Please read it carefully, and if there is anything you are not sure about, come to the Office of International Academic Affairs or the Graduate Student Affairs Section.

The International Students' Handbook:
http://www.ic.u-tokyo.ac.jp/ic/info/info01_j.html

Visa extensions

If you need to extend your visa for education or research reasons such as for admission to graduate school, ensure you complete the procedures at the local Immigration Bureau branch by the last day before the visa expires. (Since the seal of Graduate School of Medicine is needed for the application, please submit the forms to us. It will take one week to prepare.)

(1) Note:

You can normally apply up to three months before the visa expires, but March, April, September, and October are particularly busy times, so get the procedures done early.

(2) Documents

- Application for Extension of Period of Stay
(Please come to Graduate Student Affairs Section in advance to obtain Seal on p.5.)
- Passport, Resident Card, Student ID
- Certificate of Enrollment
- Academic transcript(regular student) or research project certificate(non-regular student)
- Fee of 4,000 yen

In addition, you may be required by the immigration bureau to submit additional documents.

If you are granted permission to extend your period of stay, go to your local city or ward office and get your Alien Registration Card renewed. Please also submit a copy of both sides of the residence card to the Graduate Student Affairs Section.

International student housing

Student housing (International Lodge, etc.) for the University of Tokyo accepts applications twice a year.

If you wish to live in any of these residences, you may submit an application form and the required documents to the Graduate Student Affairs Section, Faculty of Medicine in around mid-January (for an April move-in) or around June (for September/October move-in).

However, since there are few vacant rooms, not all international students who wish to move into one of these residences can do so.

<Information>

Online System for UTokyo Accommodations (OSTA)

Japanese: <https://www.u-tokyo.ac.jp/adm/housing-office/ja/index.html>

English: <https://www.u-tokyo.ac.jp/adm/housing-office/en/index.html>

JASSO provides an accommodation to international students.

Tokyo International Exchange Center

Website: <https://www.jasso.go.jp/en/kyoten/tiec/index.html>

Application: Graduate Student Affairs Section

Office of International Academic Affairs (OIAA)

At Office of International Academic Affairs, one of our tasks is assisting international students with communication outside their specialist education area and financial matters such as scholarships.

We also provide a consulting service for all international students, so if you want to talk with us, please phone ahead for an appointment.

(1) Location

2F, Medical Library (Central Building), Rm 203

Ph.: 03-5841-3689 Fax: 03-5803-1817

Website: <http://koryu.m.u-tokyo.ac.jp/>

(2) Office hours

Mon - Fri 10:00 – 11:45 / 13:30 – 16:00

4. Scholarships and other principal support systems

Scholarship

※Please check the latest information from OIAA. Due to the COVID-19, it is subject to change.

Details on how to apply, screening criteria, the schedule from selection to start, etc. will be posted as required, so please make a habit of checking the notice boards.

In addition, scholarship information for international students can be obtained from OIAA.

[Internal Scholarships]

Type	Period of Dispatching	Application period	notes
東京大学海外派遣奨学事業短期(3ヶ月以上1年以内)海外留学等奨励金	More than 3month and less than a Year.	By April /September. By March/ September.	Details will be announced on the bulletin board.. https://utas.adm.u-tokyo.ac.jp/campusweb/campusportal.do
東京大学海外派遣事業超短期(3ヶ月未満)海外留学等奨励金	Less than 3month.		

[Off-campus scholarship system]

Type		notes
Japan Student Services Organization	loan-based	Please refer to the HP below. HP : http://www.jasso.go.jp/ Details of the application procedure will be announced on the bulletin board.
Local Public Organization	loan-based /grant-type	Details such as application method, examination criteria, selection and recruitment schedule will be posted on the bulletin board at any time.
Public Service Corporation	loan-based /grant-type	

[Scholarship Information] http://www.u-tokyo.ac.jp/index/h02_j.html

[The University of Tokyo Go Global Website] [UTokyo/GO GLOBAL WEBSITE | Go Global Website \(u-tokyo.ac.jp\)](http://www.u-tokyo.ac.jp/go-global/)

Other principal support

Support Institution	notes
Research Fellowships for Young Scientists(DC) Program <cf.> http://www.jsps.go.jp/	<ul style="list-style-type: none"> •In view of the growing need to foster young researchers who will play an important role in future scientific research activities, JSPS provides a special program under which fellowships are granted to graduate students who conduct research in Japanese university doctoral programs. URL: http://www.jsps.go.jp/j-pd/index.html •For information about Research Fellow for a doctoral student (PD), please contact the Research Support Officer of the Faculty of Medicine. Tell: 23557
On-Campus Job	Details not decided. When the details are confirmed, we will announce to the Laboratory.

5. Completing the Program (term of study, earning credits, dissertation examination)

To complete a program in the Graduate School of Medicine [Master's, School of Public Health (SPH), Doctoral, or Medical Science (Ph.D.)], a student must satisfy the following three requirements: completing the term of study, earning the necessary credits, and passing a dissertation examination.

Term of study

The student must be in school for the number of years set forth for each program, or longer. In exceptional cases, however, a student may complete a course of study in a shorter time (For details, see the document titled "Internal Regulations on Exceptions to the Term of Study".).

	Master's Program	Professional Degree Program	Doctoral Program	Doctoral Program of Medicine
Term of study	2 years	2 years (or 1 year)	3 years	4 years
Enrollment limit	3 years	3 years (or 2 years)	5 years	6 years
Leave of absence	2 years	2 years (or 1 year)	3 years	4 years

Getting the required credits

The student must study the subjects set forth for each program and earn the necessary credits.

1. Procedures for registration

Start of classes	S1, S2, full-year and summer program	A1, A2, Winter semester and winter program
Registration period	From April 4 (Mon) to April 18 (Mon)	From October 3 (Mon) to October 14 (Fri)
Correction period	From Jun 3 (Fri) to Jun 16 (Thu)	From November 28 (Mon) to December 9 (Fri)
Registration method 1	Please register for courses on UTAS within the course registration period. Even if it is a compulsory course that you are required to take, you need to register for it at UTAS. Please note that the period during which you can register for courses in other faculties / graduate schools (education) is different from this graduate school. During the course registration correction period, you can correct (add / delete) the courses registered during the course registration period.	
Registration method 2 (If you cannot register with UTAS due to unavoidable circumstances)	Fill in the Course Registration Form with your subjects of choice, obtain a seal of approval from your research supervisor, and submit the documents to the Graduate Student Affairs Section. (Make two photocopies: keep one for yourself, and have your research supervisor keep another.)	Enter your additional subjects of choice in the Course Registration Form submitted in the Summer Semester at the reception desk of the Graduate Student Affairs Section.
Points to note when selecting subjects	<ul style="list-style-type: none"> - To find the subject number, please check the Subjects List of 医学系便覧 - In the Graduate School of Medicine, credits for Seminars (4 credits) and 	

	<p>Practices (4 credits) are approved as study and research credits for evaluation in the department to which the student belongs (including attendance at seminars, conferences, etc., that are held by the department). That is, even without special administrative procedures, ordinary research activities in the department will be regarded as Seminars and Practices. Therefore, there is no set “curriculum” in the strict sense of that word.</p> <p>- No registration or correction will be accepted except during the above registration period and correction period.</p>
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[notes]

Students can request an explanation from the instructor in charge of the lesson according to the prescribed method within one month after receiving the notification of their grades. If you wish to apply, please contact the graduate school staff.

2. Requirements for completion, by program

o Master's degree: 30 credits required	
- Health Sciences & Nursing	<ul style="list-style-type: none"> - Complete Seminar I (4 credits) and Practice I (4 credits) under your research supervisor once each year for 2 years. (4 credits × 2 subjects × 2 years = 16 credits) - Earn 8 credits or more from Special Lectures in any of the 4 majors. Note, however, that Special Lectures in International Health and Lectures in the School of Public Health may be approved for recognition as Special Lectures in Health Sciences and Nursing by your research supervisor. - For other credits, a student must decide which subjects to study (including undergraduate subjects and subjects taught in other Graduate Schools) in consultation with his or her research supervisor. - A student may take a subject of the same name twice, if the content of the subject differs. - A student may not, in principle, take multiple Seminars and Practices during any one year, unless he or she receives special permission.
- Health Sciences & Nursing (Programs in Public Health Nursing)	<ul style="list-style-type: none"> - In addition to 30 credits above mentioned, another 31 credits designated in the program are required to obtain eligibility for admission to a national examination for public health nurses
- Health Sciences & Nursing (Programs in Midwifery)	<ul style="list-style-type: none"> - In addition to 30 credits above mentioned, another 31 credits designated in the program are required to obtain eligibility for admission to a national examination for midwives
- Health Sciences & Nursing Certified Nurse Specialist (CNS) Training Course	<ul style="list-style-type: none"> - Earn 30 credits or more from the prescribed subjects in the education course of study over 2 years.
- International Health	<ul style="list-style-type: none"> - Complete Seminar I (4 credits) and Practice I (4 credits) under your research supervisor once each year for 2 years. (4 credits × 2 subjects × 2 years = 16 credits) - Earn 4 credits or more from Special Lectures under your research supervisor. - For other credits, a student must decide which subjects to study (including undergraduate subjects and subjects taught in other Graduate Schools) in consultation with his or her research supervisor. - A student may take a subject of the same name twice, if the content of the subject differs. - A student may not, in principle, take multiple Seminars and Practices during any one year, unless he or she receives special permission.
- Medical Science	<ul style="list-style-type: none"> - Complete Seminar I (4 credits) and Practice I (4 credits) under your research supervisor once each year for 2 years. (4 credits × 2 subjects × 2 years = 16 credits) - The following seven (7) subjects must be completed in S1/S2 of the first year. These are required subjects: Human Anatomy,

	<p>Human Physiology, Human Pathology, Overview of Clinical Medicine, Overview of Medical Science I, Overview of Medical Science II, and Overview of Medical Science III (2 credits × 8 subjects = 16 credits).</p> <p>- For other credits, a student must choose and take subjects from the General Lectures in Medical Sciences and other lectures.</p>
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o Professional degree: 30 credits required	
- School of Public Health	<p>- Earn 30 or more credits in 2 years (or in 1 year for the one-year course of study) by completing the required subjects and elective subjects.</p> <p>- Earn 11 or more credits by completing 6 required subjects (1 compulsory subjects and 5 required elective subjects). In the two-year course of study, the student must also earn 6 credits in Themed Research (exclusively in the second year).</p> <p>- In the one-year course of study, Themed Research (6 credits) is regarded as an elective subject.</p> <p>- The number of credits that the university can grant shall not exceed 50 credits in a year.</p> <p>- Subjects worth up to 8 credits from other majors, other Graduate Schools, and undergraduate courses of study may be recognized as credits for completion of this program.</p>

o Doctoral degree: 20 credits required	
- Health Sciences & Nursing - International Health	<p>- Complete Seminar II (4 credits) and Practice II (4 credits) under your research supervisor once each year for 2 years (4 credits × 2 subjects × 2 years = 16 credits).</p> <p>- For the remaining 4 credits, a student must decide which subjects to study in consultation with his or her research supervisor, but may also take Seminar II or Practice II.</p>

o Doctoral Program of Medicine: 30 credits required	
- Molecular Cell Biology - Functional Biology - Pathology, Immunology & Microbiology - Radiology and Biomedical Engineering - Neurosciences - Social Medicine - Internal Medicine - Reproductive, Developmental, and Aging Science - Surgical Science	<p>- Complete the Seminar (4 credits) and Practice-based class (4 credits) under your research supervisor in the major to which you belong, once each year for 2 years (4 credits × 2 subjects × 2 years = 16 credits).</p> <p>- For the remaining 14 credits, a student must consult with his or her research supervisor to decide which subjects to study, provided, however, that the student may further complete Seminars or Practice-based classes under his or her research supervisor.</p> <p>- Based on the results of the consultation with his or her research supervisor, a student must complete General Lectures in Medical Sciences (2 to 8 credits). These are required electives.</p> <p>- A student who is taking the Laboratory Course in Medical Sciences (8 credits) cannot earn other credits in the same year.</p>

Dissertation examination

The student must submit a Master's or Ph.D. dissertation (for those in the two-year course of study in the Professional Degree, this is the Themed Research) and pass an examination.

For details on writing your dissertation, read the document entitled "Internal Regulations on Completing Programs." If you are in the Doctoral Program of Medicine, carefully read the document titled "Guidelines for Writing a Ph.D. Degree Dissertation" and pay full attention to the notices on the bulletin board in the future. Students writing their dissertation must also observe specific matters stipulated for their majors. Please be sure to request instructions from your research supervisor.

Program	Procedures, etc.
Master's Program	Students who intend to complete this course must submit a Notification of Dissertation Title between November 1(Tue) and November 17(Thu) . Also, students must submit a Master's Degree Dissertation and Abstract to the Graduate Student Affairs Section during the following period. [Health Sciences & Nursing] by December 22 (Thu) at noon, 2022 [International Health and Medical Science] From January 4(Tue) to January 6(Fri) noon, 2022. Next, students must present their dissertation at the Master's Degree Dissertation Presentations and undergo an examination.
Professional Degree Program	Students taking the two-year course must submit the Themed Research from November 1(Tue) to November 17(Thu), and submit a Professional Degree Dissertation and Abstract to the Graduate Student Affairs Section by December 9(Fri) 5pm. Next, students must undergo an examination at the presentation in January.
Doctoral Program Doctoral Program of Medicine	Students who intend to complete this program in March 2023 must submit a Doctoral Dissertation Title Form during the between August 29(Mon) to September 2 (Fri). Next, students must submit a set of documents including an Application for Conferral of Degree, to the Graduate Student Affairs Section by November 4 (Fri), 2022. Students are required to present their dissertation to five examination committee members. After the dissertation passes the examination, students must submit the final procedure documents by February 21 (Tue), 2023]. If the submission is not completed by the deadline, students will not be able to complete the program in March 2023. *Each degree holder is required to publicize his/her doctorate dissertation on university repository and its rules has been revised since 2013. http://www.m.u-tokyo.ac.jp/daigakuin/index.html#20140108

* In the Doctoral Program and the Doctoral Program of Medicine, those who withdraw from the University after satisfying the above conditions regarding the term of study, and who have earned the necessary credits (that is, those who finish upon fulfillment of requirements of study) may be approved in the same manner as one who has completed the relevant course of study ("Doctoral Degrees conferred upon completion of the Doctoral Program"), if he or she submits a dissertation within three years after withdrawing from the University and passes the examination.

However, please note that if a dissertation is submitted after more than three years from the time of withdrawal from the school, the case will be handled as a "Ph.D. by Dissertation" and the dissertation must be submitted with (i) a Certificate of Acquired Credits (1 copy) and (ii) a handling charge for the dissertation examination (60,000 Japanese yen).